Yearly Status Report - 2016-2017

Part A	
Data of the Institution	
1. Name of the Institution	**SILDA CHANDRA SEKHAR COLLEGE**
Name of the head of the Institution	**DR. SUJATA TEWARI**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**09476333193**
Mobile no.	**9434509680**
Registered Email	**silda_cscollege@yahoo.com**
Alternate Email	**scscnaac2024@gmail.com**
Address	**SILDA, BINPUR, JHARGRAM, 721515**
City/Town	**JHARGRAM**
State/UT	**West Bengal**
Pincode	**721515**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**PROF. SHAKTIPADA SHIT**
Phone no/Alternate Phone no.	**09933078787**
Mobile no.	**9933078787**
Registered Email	**shaktipadashit782@gmail.com**
Alternate Email	**scscnaac2024@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.scscollege.ac.in/pdf/aqar/WBCOGN13330-Sildacscollege_Westbengal-2015-16.pdf

4. Whether Academic Calendar prepared during the year

No

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**C+**	**2**	**2007**	**31-Mar-2007**	**30-Mar-2012**

6. Date of Establishment of IQAC

08-May-2013

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
No Data Entered/Not Applicable!!!		

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View Link](#)
10. Number of IQAC meetings held during the year :	**3**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View Uploaded File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

• IQAC organized Parent Teacher meeting for ensuring a direct communication between the parents and the respective teachers of their children • As per the advice received from IQAC several extension activities were conducted through the NSS units of our college. • As a move to improve transparency in the overall admission process of the first year students, activities like the form fillup process, payment of the associated fee and display of merit list was made online. • Heads of the Departments of Silda Chandrasekhar College were requested to conduct at least two departmental seminars each academic year. • Members requested the coordinators of different student centric cells to plan several activities for the session 20162017.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Arrangement of ParentTeacher Meeting	Since most of the students are first generation learners, on request of the parents remedial and tutorial classes

	were arranged before their University examinations.
Promotion of Educational tour for students.	1. The IQAC coordinator Prof. Shaktipada Shit arranged an educational tour to Susunia Pahad in Bankura district. Four teaching staffs and around 100 students participated in the tour. 2. The departmental heads of Bengali and Santali organized study tours for their students. Four teaching staffs and around 60 students of Bengali department made an educational trip to Bishnupur in Bankura district.
Extension activities to be conducted by the NSS Units	The NSS units conducted several extension activities. They distributed mosquito nets to many of the poor families of Matihana and Shimuldanga. They also ran a cleaning programme in the Silda Hospital premises.
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14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
Governing Body	12-Jul-2024

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**

16. Whether institutional data submitted to AISHE:	**Yes**

Year of Submission	2017

Date of Submission	20-Mar-2017

17. Does the Institution have Management Information System ?	**Yes**

If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	Our institution has four module of Information Management System. Currently operational software's are Learning Management System (LMS), AIMES Cloud, KOHA Cloud and College Website. Learning Management System (LMS): LMS is designed for delivering educational courses. Our students can easily access learning materials anytime anywhere from the software. Our students were highly benefited in the lockdown period

because of this software. AIMES Cloud: We used this platform to manage the following systems. 1) Students Management System 2) Fees Management System 3) Finance Management System 4) Employee Management System 5) Student dashboard This software is highly secured and help us to manage large scale data easily. Students faculties can access the system from anywhere with an internet connection. KOHA Cloud: we procured the KOHA cloud software for automation and digitalization of the library. 1) Automation of Library functions: It streamlines cataloging, circulation and accusation process of books. 2) ELibrary Management: It facilitates the creation of digital libraries providing access to a wide range of electronic resources for the students. 3) User friendly interface: Its intuitive design makes it easy to access the library for both staff students. 4) Enhanced Resource Discovery through OPAC: Its advance search features help the students find materials books quickly and efficiently. 5) Customizable reports: It helps the library staff generate reports for usage statistics, helping the librarian access resource utilization and make informed decision. 6) College Website: Our College has a welldesigned website. It helps our stakeholders to stay organized and informed. Here are several ways it supports our students. 1) Admission Programme information: It provides details on courses, degrees, admission requirements, deadlines and application processes. 2) Academic Resources: Students can access syllabi, course materials, academic calendar, library resources. 3) Students Service and Even Announcement: It provides information on scholarship, counselling services, Career guidance. Students can stay informed about the upcoming events such as seminars, workshop, students activities.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Since we are an affiliated college under Vidyasagar University,we are bound to follow the syllabus and academic calendar as provided by the University at the beginning of the academic year. Syllabus is distributed among the faculty members in the respective departmental meetings. An overall discussion on teaching-learning process and a schedule on conduct of internal evaluations is also done in the Teachers Council meeting. Internal Assessments were conducted at appropriate times and students were awarded marks on the basis of their performance in the internal evaluations.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	NSS	Nill
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
No Data Entered/Not Applicable !!!		

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Department of Santali, Organized an Educational trip to Dandbus(Dahardi), Mayurbhanj, Odisha.	8
BA	Department of Bengali, Organized an Educational trip to…..	57
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	No
Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
No Data Entered/Not Applicable !!!

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	B.A. Hons. in Bengali	91	185	88
BA	B.A. Hons. in English	43	62	35
BA	B.A. Hons. in History	70	120	48
BA	B.A. Hons. in Philosophy	43	35	15
BA	B.A. Hons. in Political Science	43	40	8
BA	B.A. Hons. in Sanskrit	55	70	41
BA	B.A. Hons. in santali	28	80	26
BCA	BCA	36	60	16
BSc	B.Sc Hons. in Geography	19	40	19
BSc	B.Sc Hons. in Mathematics	69	45	4
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	1448	Nill	22	Nill	Nill

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
22	22	10	2	0	0

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1448	22	1:66

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
16	14	2	4	3

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college has well-planned system of continuous evaluation internally. It must be noted that 10 marks per paper is allotted for internal evaluation in the CBCS semester system. Our college opts for internal examinations, conducted centrally for Programme Courses, and departmentally for Honours courses. As each internal examination is conducted semester wise. Many departments arrange students seminars as a mode of assessment. A continuous evaluation is held throughout the year. There is a provision for the students to see their answer scripts. If any student has any grievance regarding internal examinations, he/ she first goes to the departmental Head with her complaint. Generally the

departmental Head solves his/her problem, for all the scripts regarding her examination. If any discrepancy arises, the Head of the concerned department in consultation with the Principal of the college makes an arrangement for evaluation of the answer scripts by other faculty member of the concerned department.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The University prescribes the academic schedule for every semester and is followed by all the departments. The academic calendar includes the dates of commencement and completion of syllabus, schedules of internal exams etc. It specifies the dates of term end examination. Tentative dates of practical exams and viva-voce and theory examinations are also given in the academic calendar. Also' the various commemorative days to be celebrated is earmarked in the academic Calendar, The time table is prepared and implemented accordingly. Teaching Plans: The faculty members of the Departments prepare teaching plans according to the academic calendar and guidelines provided. The concerned faculty members prepare a teaching plan for their respective subjects. The teaching plan is distributed among class room teaching. These plans are made in advance and serve as guide for conducting sessions. The Academic Sub-Committee checks the progress of each course and ensures timely and effective completion of course.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

No Data Entered/Not Applicable !!!

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BNGH	BA	Bengali (Hons.)	42	42	100%
ENGH	BA	English (Hons.)	8	8	100%
HISH	BA	History (Hons)	12	5	41
PHIS	BA	Philosophy (Hons)	0	0	0
PLSH	BA	Political Science (Hons)	2	2	100
SANH	BA	Sanskrit (Hons)	18	18	100
SNTH	BA	Santali (Hons)	10	10	100
GEOH	BSc	Geography (Hons)	9	6	66
MTMH	BSc	Mathematics	2	2	100

(Hons)					
BCA	BCA	BCA	12	3	25

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

No Data Entered/Not Applicable !!!

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Political Science	1
Bengali	1

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
UNABINGSA `O` BINGSA SATABDITA BANGLAR KRISHAK ANDOLON.	Joydeb Nayek	SAMAJ O RAJNITI	2016	Nill	Nill	Nill
BHARATIA RAJNITITA ANCHOLIK DALER BHUMIKA.	Joydeb Nayek	SAMAJ O RAJNITI	2016	Nill	Nill	Nill

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	2	11	3	Nill
Presented papers	2	10	3	Nill

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			

 3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
No file uploaded.			

 3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.5 – Collaborations

 3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

 3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
No file uploaded.					

 3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

 4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
3287254	3287254

 4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added

Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing

[View File](#)

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Libays	Fully	Nill	2024

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	28149	Nill	Nill	Nill	28149	Nill
Reference Books	4270	Nill	Nill	Nill	4270	Nill

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	72	3	1	0	0	1	0	30	0
Added	0	0	0	0	0	0	0	0	0
Total	72	3	1	0	0	1	0	30	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

30 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
No Data Entered/Not Applicable !!!			

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The Governing Body is the highest body of the college. It constitutes the different committees like Finance Committee, Purchase Committee, and Building Committee etc. by inducting some experienced members of the Governing Body, senior faculty members including the non-teaching staff and students' representatives of the college. The proposals of different departments for their respective requirements are submitted to the Principal. These are subsequently placed in the GB meeting while finalizing the yearly Budget proposal of the college with due approval from the Government Body. For any kind of purchase like laboratory equipments, library books, computers, photocopier etc. above the amount of Rs. 100000 (Rupees one lakh), and Principal invites quotations through the college website. In case of expenditure of any Government grant (more than Rs 5.00 Lakh) Govt. rules are followed by inviting e-tenders with subsequent submission of utilization certificates. A minimum of 03 quotations are required for selection of the lowest one. All the resolutions of the Finance Committee and Purchase Committee are approved by the college GB. For annual maintenance contracts of the equipments, generator, aqua guards, photocopier and computers, Principal invites quotations in similar way with subsequent selection of the lowest ones in the Purchase Committee meeting. The playground and the gymnasium of the college are regularly monitored by the Physical Education Department. Facilities like sports, culture, health, canteen, etc are looked after by the respective subcommittees. The software for managing library books and records is regularly maintained by the librarian. The library subcommittee meets regularly to discuss the improvement of facilities provided by the library. Cleaning and sanitation of the campus, departmental rooms, and classrooms are done by sweepers and cleaners every day before the opening of the college.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nill	Nill	Nill
Financial Support from Other Sources			
a) National	SVMCM	19	342000
b)International	Nill	Nill	Nill
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
No Data Entered/Not Applicable !!!					
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
No Data Entered/Not Applicable !!!		

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
No Data Entered/Not Applicable !!!					
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The last elected body of Student Council (Students' Union) looks after Student matters within the guidance of the institute. Under the ambit of this forum students are encouraged to be a part of the decision-making process supporting democratic form of governance. The members of the Students' Council are generally involved in various activities throughout the year including the Fresher's welcome, Annual Fest, Saraswati puja, celebration of Teachers' Day Raksha bandhan etc. In the Annual Sports Event student support the concerned teachers is critical. They actively help with student coordination, enlist the names of participants across different events, help in event management as well as prize distribution. Apart from these events, students are also actively engaged in different events conducted by the National Service Scheme (NSS) of our college.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

5.4.2 – No. of enrolled Alumni:

No Data Entered/Not Applicable !!!

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

No Data Entered/Not Applicable !!!

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college authority encourages decentralization of activities at various levels. Plan of academic development and infrastructural development for the college are discussed in the Teacher`s Council. Various sub – committees constituted for the purpose of facilitating academic and infrastructural developments and IQAC. The plan of development thus prepared are placed in IQAC and finally to the Governing Body, the highest statutory body of the college. Representatives from students, teachers, support staff, government and affiliating university etc. are included in these committees and governing body. The college authority encourages decentralization of activities at various levels. For example NSS advisory committee and NSS programme officers

look into the various extension activities and social services, admission committee manages the online admission process and other sub-committees also addresses the specific issues for addressing which they are set up.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The College affiliated to Vidyasagar University, West Bengal conducts admission of students as per rules and regulations of the Department of Higher Education, West Bengal. The application procedures for taking admission into our college as well as publication of merit list are conducted entirely in an online mode. The applicants are asked to attend a counseling session organized by our college as per their rank in the merit list. Selected candidates are allowed to admission after payment of the requisite admission fees. Selected candidates are allowed to admission after payment of the requisite admission fees. Already enrolled students, after appearing for their annual or semester examinations, take admission to subsequent year or semester by paying the admission fees through banks.
Industry Interaction / Collaboration	There has been no such interaction or collaboration with any corporate sector till date.
Human Resource Management	As students are the major stakeholders, our efforts are always directed towards their academic progress through improvement in service delivery of all sorts. We have two categories of staff – teaching and non – teaching to support their education. Although the teaching staff (consisting of fulltime teachers and librarian in substantive post, part – time teachers and guest – teachers) are engaged mainly in the teaching and mentoring they also actively participate in administrative work like admission and other academic and extra – curricular activities. On the other hand, the non – teaching staff are engaged in official work, laboratory maintenance, gardening, cleaning and sanitization etc. Our college has a number of committees to manage co-

	curricular activities that are observed from time to time. Salary of full time and part – time teachers, librarian and permanent nonteaching staffs are granted by the government through the HRMS portal. Employment of the guest – teachers and guest nonteaching staffs is governed by the management and their remuneration is paid from college funds directly to their bank accounts.
Library, ICT and Physical Infrastructure / Instrumentation	Our college has a spacious well equipped and partially automated library, secured under CCTV surveillance. The library currently facilitates only online catalogue service (OPAC) which is accessible only in library premises. 216 new books have been added to the library collection. Subscription of N – LIST database has been renewed. The college office has been upgraded through the installation of a computerized accounting module. A separate space for periodicals and newspaper reading section has been set up in the library.
Research and Development	Silda Chandrasekhar College always inspires its teachers to carry out active research but without compromising the completion of syllabus. College sanctions required leaves to the teachers to attend seminars, to arrange required excursions and field works and to visit other research institutions and to interact with other research scholars for the betterment of overall performance of the Research work. Faculties are constantly publishing their works in indexed and peer reviewed National and International Journals.
Examination and Evaluation	The Examination and evaluation are divided into two parts – internal and external. The internal examination is of a smaller weight age and is conducted by the teachers of our college through various modes like class tests, viva – voice, project – work etc. The external examination, on the other hand, is conducted once a year and all activities starting from allotment of examination centers, setting – up of question papers, evaluation of answer sheets to award of marks – sheets is entirely governed by Vidyasagar University. Students have to qualify in every examination of the

	three academic years to obtain their graduation degree.
Teaching and Learning	Students are considered as the future of a nation and teachers are believed to be the architects of this project. Learning is an indispensable tool that nourishes budding minds and soothes their soul. Most of the teaching learning process has been done in the classroom using blackboard/ whiteboard and chalk/pen. Some PPT slides are prepared to present more interestingly to the students using ICT or smart classrooms. In practical based classes, the respective teachers guides the students to do and on experiment. Some departments arrange field work based study tour.
Curriculum Development	The college is under the academic jurisdiction of the Vidyasagar university, therefore curriculam development is finalized by university. However, college teachers are members of Board of Studies in various subjects at UG level. Routine Committee prepared class routine at the beginning of the session. To complete the syllabus in time, some guest teachers are appointed by GB as per university norms.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	The management Information system has a database of details of staff, students, financial matters and all the important information necessary, thus helping the administration identify trends and focus areas for planning for future all – rounded growth of the college Similarly, data pertaining to admissions, University regulation and results form part of the data for the academic progress of the institution. Budgeting and planning for expenditure on fixed assets is expedited at the click of the mouse. Information sought by the department of Higher education, likewise is available in the system.
Administration	In case of college administrative functions, e-governance has significantly helped by enabling the sharing of information with minimum time and effort e.g. posting of different types of college notices and university circulars on the college website for all the stakeholders, as

	well as sending out urgent notifications to the higher authorities or the office staff or faculty members as and when required through e-mail. This enables smooth functioning of administration as well as proper referencing and documentation. All the developmental activities are uploaded to the website for the publicity of the college.
Finance and Accounts	All the finance and accounts related work including salary payments ar other payments and receipts are maintained through HRMS software system. Tax related procedures are executed and supervised digitally.
Student Admission and Support	A complete online mode of admission process has been introduced. Physical verification of testimonials is done after the commencement of class. Merit is the sole criterion for admission.
Examination	All information related to internal examinations by the college are shared with the students through e-notices posted in our college websites as well as in the notice board. All information starting from form fill up, examination schedule, university guidelines as well as seating arrangements in case of university exams are communicated in a flawless and timely manner to the university website. Result analysis has been published in the college website.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
14	14	7	7

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Employees Credit Co-operative Society, GPF, Group Insurance, Medical Leave, Maternity Leave.	Employees Credit Co-operative Society, GPF, Group Insurance, Medical Leave, Maternity Leave.	Student union fund, Different Government Scholarship Schemes.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

No internal financial audit has been conducted by our institution so far. External financial audit is conducted on the directives of the Department of Higher Education, West Bengal. The external / statutory audit has been completed up to the session 2022-2023.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
No file uploaded.		

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Nill	Nill
Administrative	Yes	Jain Prasad and co	No	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

No Data Entered/Not Applicable !!!

6.5.3 – Development programmes for support staff (at least three)

No Data Entered/Not Applicable !!!

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Initiative are being constantly taken to introduce Santali as a PG subject. 2. College has taken initiative not only to establish medicinal garden but also its continuous upliftment and upgradation. 3. Initiative are being taken to develop a Central computer Laboratory with large number of computers integrated with internet and computational facilities.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
No file uploaded.					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
No Data Entered/Not Applicable !!!				

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
No Data Entered/Not Applicable !!!

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Nill	No	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders		
Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Celebration of Independence Day	15/08/2016	Nil	133
Celebration of Republic Day	26/01/2017	Nil	103
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Silda CS College is deeply committed to achieve the preservation of greenery in the campus which we have inherited so naturally and effortlessly. The college campus encompasses a big garden full of diverse species of plants and trees and a wide range of seasonal flowers. In order to preserve an eco-friendly campus, the following initiative has been taken into consideration. (1) Plantation drives are organized on regular basis with various kinds of plants and trees. (2) World Environment Day is regularly celebrated on 5th June whereby NSS Programme Officers with their students and take initiative to plant more trees inside the campus and hostel premises and spread awareness about the necessity of environmental conservation in order to make a pollution-free and oxygen-rich atmosphere. (3) Awareness programme on Waste-management is regularly organized by the NSS units of our college and in addition to this, the campus is trying to make plastic free. (4) No smoking campaigning is conducted by the NSS units every year, which helps in making the perfect and conducive ambiance for education and good health of the students, staff and teachers. (5) Implementation of environmentally sustainable practices and efforts towards maintenance of the greenery inside the campus has always been our priority.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

(1) Adoption of modern means of educational technology through the use of ICT-enabled teaching and a dedicated smart classroom. There are 2 (two) ICT-enabled teaching facilities in the college. These initiatives make lectures more comprehensive and attractive. (2) Plantation drives are organized with various types of medicinal plant and normal plant in order to make a green and ecofriendly campus. Regular maintenance of trees by our NSS unit.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Silda CS College has been situated in a remote locale of Jhargram district, encompasses a vast tribal area where most of the students belong to reserved category. Furthermore, a vast number of students are first generation learners and a nationally pervaded educational dilemma is inequity between rapid quantitative expansion and quality enhancement. Therefore, maintaining an equilibrium between growing opportunities and better quality in the academic

arena has been the major challenge of this region. Nonetheless, our college is trying to maintain the equilibrium. Besides, this area had faced maoist intrusion and violent disturbances for a long time and yet in spite of that the institution aims develop and empowerment of students through education that fosters knowledge and skills, promotesof equality, national integration, moulds character through discipline and rigour and therefore, creates an open mind of the pupils. In addition, (i) poor and meritorious students are supported financially, (ii) the students are motivated for their higher education, (iii)sports and cultural committees are in continuous searching for the talented students by arranging cultural/sportscompetitions and recommend them for participation in higher level events and (iv) a large green campus is another distinctiveness of our college. Finally, the gardening and plantation are one of the regular activities of the National Service Scheme (NSS) students of our college.

Provide the weblink of the institution

8.Future Plans of Actions for Next Academic Year

We will approach the appropriate authority for sanctioning the new courses in UG. 1 To provide the students with more books from library. 2 Organise different awareness programmes for the students and stuff. 3 Up-gradation of teaching learning and evaluation process. 4 Increasing the number of computers. 5 Increasing the infrastructural facilities .